

College & Scholarship Application Tracker

In order to keep organized and submit your applications on time, it is beneficial to keep a list of each school that you apply to and each scholarship you apply for. As you complete each step, check off or date in the appropriate box. Note that not every application will require all the steps.

	College/Scholarship Name	College/Scholarship Name	College/Scholarship Name
Application			
Request info/application			
Regular application deadline			
Early application deadline			
Copy application materials			
Apply online or mail			
Sign application			
Include application fee			
Supplemental Info			
Request transcript			
Send SAT or ACT scores			
Send SAT II scores			
Send AP scores			
Recommendation letters			
Write essay(s)			
Proof read essay(s)			
Have 2 people read essays			
Financial Aid			
Priority deadline			
Regular deadline			
Mail institutional aid form			
Mail FAFSA			
After You Apply			
Confirm receipt of materials			
Receive Admission Letter			
Receive financial aid award letter			